

Education, Skills and Employability Board

Action Log 06 February 2023



Open and Recently Completed Actions

Meeting Date	Minute No	Action	Action Owner	Update	Status
06/02/2023	70	<p>Regional Skills Advisory Board Update</p> <p>Minute:</p> <p>ACTION: Assistant Director Employment & Skills to invite CADA Consulting to attend the March meeting of the RSAB Board.</p>	Adam Greenwood	Now attending March RSAB meeting.	Closed
06/02/2023	72	<p>Skills Strategy Update</p> <p>Minute:</p> <p>ACTION: Assistant Director Employment & Skills to share more detail on the CADA research with Board members outside of Board meetings.</p>	Adam Greenwood	Document to be circulated to Board members outside of meetings summarising.	Ongoing
06/02/2023	72	<p>Skills Strategy Update</p> <p>Minute:</p> <p>ACTION: Cllr Lani-Mae Ball to share information on Doncaster work on NEETs and care leavers.</p>	Cllr Lani-Mae Ball		Ongoing
06/02/2023	73	<p>Apprenticeships Update</p>	Khalil Kirkwood	The apprenticeship hub and levy matchmaking	Closed

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		<p>Minute:</p> <p>ACTION: Senior Development Manager to share more detail on the delivery of the Matchmaking Service with members outside of Board meetings as appropriate.</p>		service has been shared with all LA partners to gather feedback	

Completed Actions

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29/06/2022	23	<p>Skills Bootcamps</p> <p>Minute: A Foulkes offered to pass on learning from the Yorkshire and Humber Digital Skills Bootcamp which has already been commissioned.</p> <p>ACTION A Foulkes: share Digital Skills Bootcamp learning with R Wilde.</p>	A Foulkes	A Foulkes and A Hartley (Executive Director Commercial & Operations at Sheffield College) have spoken with Roger Wilde about Bootcamps in July/August.	closed
20/07/2022	35	<p>Any Other Business</p> <p>The Board requested an update on the progress of the Skills Strategy.</p> <p>ACTION: The Corporate Director of Business and Skills agreed to arrange for the Board to be updated on the progress of the Skills Strategy.</p>	J Dillon	To be covered at 26/10 meeting.	closed

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29/06/2022	21	<p>Adult Education Budget - 2022/23 Grant Provider Commissioning Update and Reallocations Process</p> <p>Minute:</p> <p>ACTION J Dillon and H George: convene a meeting of the partners within 2 weeks, with a view to reconvening the Board as soon as possible afterward.</p>	J Dillon	New meeting is being organised	Closed
	25	<p>Apprenticeship Hub Proposal</p> <p>ACTION H George: ensure that Officers from Local Authorities are involved in bringing together this work.</p>	H George		Closed
	29	<p>Any Other Business</p> <p>Minute: Councillor Martin Smith asked what arrangements could be made for supporting members with considering restricted items in order to avoid disagreements.</p> <p>ACTION: process for issuing restricted items and support for members on restricted items to be reviewed.</p>		training was provided to Members directly after the meeting with regard to accessing restricted papers.	Closed
08/03/2022	9	<p>Adult Education Budget Procurement for 22/23 academic year – Verbal</p>	R Wilde	H George has delegated this action to R Wilde.	Closed

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		<p>Minute: H George provided the Board with a commercial in confidence presentation on the Adult Education Budget (AEB) procurement for the 2022/23 academic year.</p> <p>In response to a query from Councillor Turpin regarding land-based courses, H George said that she would be happy to discuss this element further with Councillor Turpin outside of today's meeting.</p>		R Wilde has included a deeper dive into the supply and demand for local Green skills including Land based courses within the SAN MOU activity which is part of the agenda item 14 SAN update on the 29 th June.	
26/10/2022	43	<p>Local Skills - Labour Market Information Report</p> <p>Minute:</p> <p>ACTION: Councillor Ball offered to share work from Doncaster MBC on skills resilience and talent innovation with the Board.</p>	Cllr Lani-Mae Ball	Shared by email with Board on 28/11	Closed
26/10/2022	43	<p>Local Skills - Labour Market Information Report</p> <p>Minute:</p> <p>Angela Foulkes proposed combining the work of the SAN and the Skills Accelerator Board, and to report their work to the MCA Education, Skills and Employability Board. The Board welcomed this approach, with the intention that this combined group would deliver priority areas of research, work with employers to identify gaps in skills provision, and produce recommendations.</p>	Angela Foulkes	Shared by email with Board on 15/11	Closed

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		ACTION: Angela Foulkes to share a brief with the Board on combining these two groups.			
26/10/2022	43	Local Skills - Labour Market Information Report Minute: ACTION: A standing agenda item for SAN updates to be added to future agendas.	Dem Services	Added to agendas from 12/12 onwards	Closed
26/10/2022	43	Local Skills - Labour Market Information Report Minute: ACTION: Angela Foulkes to share the Green Skills and Jobs Report with the Board.	Angela Foulkes	Shared by email with Board on 15/11	Closed
26/10/2022	43	Local Skills - Labour Market Information Report Minute: ACTION: Local Skills Labour Market Information report to be published on the MCA Website.	Dem Services	Published on 08/11 https://southyorkshire-ca.gov.uk/Explore_South-Yorkshire-LMI	Closed
26/10/2022	44	Programme Performance Minute: ACTION: Assistant Director Procurement, Contracts & Programme Controls to provide more detail on local performance in the updated reporting cycle.	Sue Sykes	To be covered in 12/12 meeting.	Completed

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26/10/2022	45	<p>Skills Strategy Update</p> <p>Minute:</p> <p>ACTION: Senior Development Manager to extend invitations to workshops to Board members.</p>	Roger Wilde		Completed
26/10/2022	48	<p>Adult Education Budget Policy Update</p> <p>Minute:</p> <p>ACTION: Assistant Director Procurement, Contracts & Programme Controls to circulate agreed decisions on changes to the AEB outside of Board meetings.</p>	Sue Sykes	To be covered in 12/12 meeting.	Completed
12/12/22	56	<p>South Yorkshire Bus and Coach Driver Training and Retention Programme Proposal</p> <p>Minute:</p> <p>It was also asked whether bus companies in the region were working with the MCA to enable residents to access other types of work.</p> <p>ACTION: Executive Director of Strategy & Development - to take forward an action to explore with transport colleagues opportunities to gain contributions from operators.</p>	C Monaghan	Update given during 06/02 meeting	Complete
12/12/22	57	<p>Multiply Contracting Approach</p> <p>Minute:</p>	C Monaghan	Update given during 06/02 meeting	Complete

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		<p>Board members welcomed the approach, but expressed some concerns regarding how the funding had been rolled out in 2023/24 and 2024/25, and requested greater collaboration with Local Authorities in delivering future years of the fund.</p> <p>ACTION: Executive Director of Strategy and Development – to agree an approach for 2023/24 and 2024/25 funds that addresses the Board's concerns.</p>			
12/12/22	58	<p>Skills Bootcamps - Wave 4</p> <p>Minute:</p> <p>The Board welcomed the proposal and requested that it be closely aligned with Local Authority skills strategies, and engagement with the needs of employers in the region.</p> <p>ACTION – Assistant Director Employment & Skills: to align delivery of Skills Bootcamps with Local Authority skills strategies, and to engage with the needs of employers in the region in relation to them.</p>	C Monaghan	Update given during 06/02 meeting	Complete